

Armed Forces: DPBHD may use or disclose the PHI of Armed Forces personnel to the military for proper execution of a military mission. DPBHD may also use and disclose PHI to the Department of Veterans Affairs to determine eligibility for benefits.

National Security and Intelligence: DPBHD may use or disclose PHI to maintain the safety of the President or other protected officials. DPBHD may use or disclose PHI for the conduct of national intelligence activities.

Correctional institutions and custodial situations: DPBHD may use or disclose PHI to correctional institutions or law enforcement custodians for the safety of individuals at the correctional institution, those that are responsible for transporting inmates, and others.

Research: You will need to sign an Authorization form before we use or disclose PHI for research purposes except in limited situations. For example, if you want to participate in research or a clinical study, an Authorization form must be signed.

Fundraising: Should DPBHD undertake any fundraising activities, we may contact you about the fundraising activity. DPBHD does not routinely engage in marketing activities, and would need your authorization to do so if any of your information or pictures of you are used.

Illinois Law: Illinois law also has certain requirements that govern the use or disclosure of your PHI. In order for us to release information about mental health treatment, genetic information, your AIDS/HIV status, dental records and alcohol or drug abuse treatment, you will be required to sign an authorization form unless state law allows us to make the specific type of use or disclosure without your authorization.

Your Rights: You have certain rights under federal privacy laws relating to your PHI. Some of these rights are described below:

Restrictions: You have a right to request restrictions on how your PHI is used for purposes of treatment, payment and health care operations. DPBHD is not required to agree to your request.

Communications: You have a right to receive confidential communications about your PHI. For example, you may request that DPBHD only call you at home. If your request is reasonable, we will accommodate it.

Inspect and Access: You have a right to inspect information used to make decisions about your care. This information includes billing and medical record information. You may not inspect your record in some cases. If your request to inspect your record is denied, DPBHD will send you a letter letting you know why and explaining your options.

You may copy your PHI in most situations. If you request a copy of your PHI, DPBHD may charge you a fee for making the copies and mailing them to you, if you ask us to mail them.

Amendments of your Records: If you believe there is an error in your PHI, you have a right to request that DPBHD amend your PHI. DPBHD is not required to agree with your request to amend.

Accounting of Disclosures: You have a right to receive an accounting of disclosures that DPBHD has made of your PHI for purposes other than treatment, payment, and health care operations, or release made pursuant to your authorization.

Copy of Notice: You have a right to obtain a paper copy of this Notice, even if you originally received the Notice electronically. DPBHD has also posted this Notice at the office in each county.

Complaints: If you feel that your privacy rights have been violated, you may file a complaint with the health department by calling our Privacy Officer at (217)935-3427 ext 2112. DPBHD will not retaliate against you for filing a complaint. You may also file a complaint with the Secretary of Health and Human Services, Washington D.C. if you feel your privacy rights have been violated.

DPBHD does not maintain a facility directory so that if family or friends ask us about your condition, we cannot tell them general information nor the fact that you are here. If family or friends say that it is an emergency for them to reach you, we will page you. If you want us to tell someone you are here, please let us know.

DPBHD is required to abide with terms of the Notice currently in effect, however, DPBHD may change this Notice. If DPBHD materially changes this Notice, you can get a revised Notice on our website at www.dewittpiattthealth.com, or by stopping by our office to pick up a copy. Changes to the Notice are applicable to the health information we already have.

Should DPBHD seek help from individuals or entities who are not part of this Notice in our treatment, payment, or health care operations activities, DPBHD will require those persons to follow this Notice unless they are already required by law to follow the federal privacy rule.

EFFECTIVE DATE: April 14, 2003

REVISED DATE: March 7, 2018